

Procurement Services & FlexCard - Restricted Commodity & Routing List

Restricted Items	Department Approvals	EHS Approvers	
		Primary	Secondary
Above ground & Underground storage tanks	EH&S Environ. and Procurement	Jodi Woods	Ali Aghayan
Aerial Lifts (single mast, scissor, bucket truck, articulating boom lifts)	EH&S General Safety	John Seaman	Rick Alvarado
Alarm Services / Security Services / Security Cameras	Procurement Services		
Alcoholic beverages	Restricted on State funds; if a vendor is serving alcohol, they must be ABC certified		
Ammunition	Procurement Services		
Animals and Tissue	IACUC		
Antibodies – Custom	IACUC & Procurement	iacuc@lifesci.ucsb.edu	
Autoclaves (Steam Sterilizers)	EH&S Biosafety	Jamie Bishop	Ali Aghayan
Automated External Defibrillator (AED)	EH&S Gen Safety	John Seaman	Rick Alvarado
Auctions – Ebay	Not Allowed		
Biohazardous organisms	EH&S Biosafety	Jamie Bishop	Ali Aghayan
Biosafety cabinets	EH&S Biosafety	Jamie Bishop	Ali Aghayan
Boats	EH&S Dive & Procurement	Eric Hessel	Dave Vandenberg
Cable / TV Services	Procurement Services		
Carpets, rugs & floor coverings	Design & Construction		
Catering	UCEN & Travel/Entertainment		
Charter – Air & Boat	Procurement & Risk Management		
Charter – Bus	Procurement		
Compressed Toxic or Pyrophoric Gases	EH&S Lab Safety & Procurement	Hector Acuna	Dave Vandenberg
Construction equipment rental, remodeling or services	Design & Construction		
Cranes and Hoists	EH&S General Safety	John Seaman	Rick Alvarado
Diesel portable or stationary generator 50 horsepower or greater	EH&S Environ. & Procurement	Jodi Woods	Ali Aghayan
Diesel self-propelled off-road vehicles 25 + horsepower	EH&S Environ. & Procurement	Jodi Woods	Ali Aghayan
Donations	Not Allowable		
Drugs / Controlled Substances - require DEA license	EH&S Radiation, EH&S Industrial Hygiene & Procurement	Derek Iverson	Jesse Bickley
Dust Masks and other respirators	EH&S Industrial Hygiene	Jesse Bickley	Nick Nieberding
Equipment Rental or Lease	Procurement Services		
Facility repairs, remodeling or renovations (carpentry, electrical, painting, etc.)	Design & Construction		
Firearms	Equipment Management		
Fire extinguishers and other fire suppression systems, and Fireworks or other pyrotechnic devices	EH&S Fire Protection	Joe Harkins	

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Foreign Purchases / International Purchases	Procurement Services		
Fork Lifts (gas, LPG, diesel, electric, and electric pallet jacks)	EH&S General Safety	John Seaman	Rick Alvarado
Fume hoods / fume extraction devices/slot hoods	EH&S Lab Safety	Hector Acuna	Dave Vandenberg
Goods/Services provided by Businesses Owned by UCSB Employees/Near-Relatives of UCSB Employees	Not Allowed		
Harbor/Marine	Procurement & Risk Management		
Human and/or primate tissues/fluids/cell lines	EH&S Biosafety	Jamie Bishop	Ali Aghayan
Janitorial Services	Design & Construction		
Lasers	EH&S Radiation	Jim Casto	Robert Brown
Legal Services	Procurement Services		
Logo: any apparel/fixture item being purchased using the UC name and/or logo. (includes UC, UCSB, and the University of California)	Procurement Services		
Maintenance Service Agreements	Procurement Services		
Office Trailers	Procurement & Risk Management		
Personal items: Refrigerators, Microwaves, coffee makers, artwork, plants/flowers, coffee, cards) & Insurance	Not Allowed		
Precious Metals	Procurement Services		
Pressure vessels	EH&S Lab Safety	Hector Acuna	Dave Vandenberg
Professional Service, Personal Service, Independent Consultant Agreements & Contract Employee Services	Procurement Services		
Propane Gas	EH&S Lab Safety	Hector Acuna	Dave Vandenberg
Radioactive materials, or devices which contain radioactive material	EH&S Radiation & Procurement	Jim Casto	Robert Brown
Refrigerators & freezers (laboratory use only)	EH&S Lab Safety	Hector Acuna	Dave Vandenberg
Respirators and Dust Masks	EH&S Industrial Hygiene	Jesse Bickley	Nick Nieberding
Rentals - trucks or trailers (example: U-Haul or United Rentals)	Procurement Services		
SCUBA Equipment (compressors, air tanks, regulators, wet suits, etc.)	EH&S Dive	Eric Hessell	Dave Vandenberg
Superconducting magnets	EH&S Radiation	Jim Casto	Robert Brown
Toxins (poisons produced by microorganisms)	EH&S Biosafety	Jamie Bishop	Ali Aghayan
Travel Expenses / Conference / Registration Fees	Not Allowable		
Valet Services	Procurement Services		
Vehicles (Cars, Trucks, Vans, SUVs)	Procurement Services		
“Virgin” paper – non-recycled copy paper	Purchase Not Allowed		
Welding equipment	EH&S Gen Safety	John Seaman	Rick Alvarado
X-Ray machines, cabinet radiography, electron microscopes	EH&S Radiation & Procurement	Jim Casto	Robert Brown

FlexCard Restricted Only = Website Services – route through Gateway, and Postage Stamps